

GIANT MINE OVERSIGHT BOARD MEETING

May 17, 2016, 9:00 a.m. to 5:00 p.m. (MT)

Explorer Hotel, Bush Pilot Boardroom

IN ATTENDANCE:

Present:	Kathy Racher, Ken Hall, David Livingstone, Ginger Stones, Tony Brown, Ben Nind (ED), Letitia Pokiak (Administrator)
Regrets:	Stephan Gabos

1. WELCOME

Chair Kathy Racher welcomed the Board and Administration. Calling the meeting to order at 9:11 a.m. Quorum for the meeting was met.

2. REVIEW AND APPROVAL OF THE AGENDA

Offsite contamination issue was added to the agenda.

Motion: Moved: Ginger moved to approve the agenda.
Seconded: Tony Brown
Motion carried.

3. APPROVAL OF MINUTES: April 4, 2016

Motion: Moved: Tony moved to approve the meeting minutes.
Seconded: Ken Hall
Motion carried.

4. REPORT FROM THE CHAIR

Chair provided a brief update to the Board. Directors all gave updates.

5. ADMINISTRATIVE UPDATE

- a. **Treasurer's Report:** Financial report distributed to the Board and update provided by Treasurer Tony Brown. 2016-2017 Contribution Agreement should be signed by next week.
- b. **Executive Director Report:** The Executive Director provided an administrative update. Financial audit started mid - May, and will be completed by mid-July. Auditors to meet with the Board in mid-July to approve the audit, which then is submitted to AANDC.

Director time use was discussed. Administration is tracking hours for both travel and work for reference throughout the year and will periodically update the Board.

Break from 10:30 – 10:45 a.m.

6. REVIEW OF GMOB PRESENTATION FOR PARTIES SEMI-ANNUAL MEETING MAY 18, 2016

a. OFFSITE CONTAMINATION ISSUE

The offsite contamination issue was discussed.

Action item: Board and staff to draft a communique stating what GMOB's mandate and responsibilities are in relation to offsite questions.

Action item: Administration to seek legal advice regarding the Environmental Agreement, GMOB's mandate and the ability to comment on offsite contamination issues.

Agenda for meeting with the Parties was reviewed.

Action item: GMOB to ask the Project Team for a calendar of Committee events and relevant meetings GMOB should or may be able to attend.

Break for lunch from 12:15 to 1:15 p.m.

7. REVIEW OF GMOB PRESENTATION FOR THE PROJECT TEAM MEETING MAY 18, 2016

a. Feedback – GMRP Draft 2014/15 Annual Report

A discussion took place reviewing the presentation to the Project Team regarding the format of the 2014/15 Annual Draft Report.

Action item: GMOB to request quarterly updates from the Project Team, regarding the present project scope, updates of the work plans and any changes to be made.

Action item: Board to formalize their comments regarding the format of the Annual Report into an official letter to the Project Team after the meeting.

a. Feedback – GMRP Work Package Project Plan Reports

A discussion took place reviewing the presentation to the Project Team regarding the GMRP Work Package Project Plan Reports. Work plan reviews by the Directors will be filed, and deliverables will be tracked.

8. PRESENTATION: LEGAL OVERVIEW – KEN LANDA, COUNSEL, JUSTICE CANADA (3:00 P.M.)

Mr. Ken Landa made a formal presentation to the Board addressing the Board/Body/Society issue.

Mr. Landa explained that in drafting the Agreement, the Body/Society are one and the same and that the Board is responsible for the affairs of the Society. However, the independence of the Board is recognized by giving the six Parties to the Agreement, who are Members of the Society, power only to appoint the Directors to the Board. The Directors then act in the interest of the Body/Society and not in the interest of the Parties who appointed them. Use of the word Board can be used publically but for all administrative tasks the Body Society needs to be used unless this is formally changed.

9. RESEARCH

a. Research Preliminary Discussion Paper: Research Models for Arsenic Trioxide Management Alternatives

A discussion took place reviewing the Research discussion paper.

b. Draft RFP: State of Knowledge report

A discussion took place reviewing the Research discussion paper. The discussion continued about the Draft RFP: State of Knowledge Report. It was agreed that four streams would be considered for the research. These would include Bio Remediation, Chemical Conversion, Physical Transformation and Mechanical Capability.

An Eco-Toxicity Conference is scheduled for September 25-29, 2016 in Edmonton. Directors may want to attend. The Board Chair is one of the organizers.

It was suggested to consult with the Project Team on their resources and ability contribute to the research program – in-kind or otherwise. The Project Team is receiving research proposals. There needs to be a formal mechanism accept proposals.

Action item: RFP: State of Knowledge Report to be drafted by the ED, with further edits by the Board. Deadline for RFP is the end of July.

Discussion on both documents is to continue during the continuation of this meeting on May 19 2016.

10. GOVERNANCE

As per the discussion and clarity provided by Legal Counsel, 'Board of Directors' and 'Board' shall be used for the Governance Policy. 'Oversight Body' shall be used for invoices, contracts and contribution agreements.

11. OTHER BUSINESS

No other business.

12. MEETING TO BE CONTINUED MAY 19, 2016

GIANT MINE OVERSIGHT BOARD

Motions; GMOB Meeting May 17, 2016

- 7. Motion: Moved:** Ginger moved to approve the agenda.
Seconded: Tony Brown
Motion carried.
- 8. Motion: Moved:** Tony moved to approve the meeting minutes.
Seconded: Ken Hall
Motion carried.

GIANT MINE OVERSIGHT BOARD

Action items; GMOB Meeting May 17, 2016

1. **Action item:** Board and staff to draft a communique stating what GMOB's mandate and responsibilities are in relation to offsite questions.
2. **Action item:** Administration to seek legal advice regarding the Environmental Agreement, GMOB's mandate and the ability to comment on offsite contamination issues.
3. **Action item:** GMOB to ask the Project Team for a calendar of Committee events and relevant meetings GMOB should or may be able to attend.
4. **Action item:** GMOB to request quarterly updates from the Project Team, regarding the present project scope, updates of the work plans and any changes to be made.
5. **Action item:** Board to formalize their comments regarding the format of the Annual Report into an official letter to the Project Team after the meeting.
6. **Action item:** RFP: State of Knowledge Report to be drafted by the ED, with further edits by the Board. Deadline for RFP is the end of July.

GIANT MINE OVERSIGHT BOARD MEETING

May 19, 2016, 9:00 a.m. to 12:00 p.m. (MT)

Explorer Hotel, Bush Pilot Boardroom

IN ATTENDANCE:

Present:	Kathy Racher (Chair), Ken Hall, David Livingstone, Ginger Stones, Tony Brown, Ben Nind (ED), Letitia Pokiak (Administrator)
Regrets:	Stephan Gabos

Chair Kathy Racher called the meeting at 9:03 a.m. Quorum for the meeting was met.

1. WELCOME

Welcome by the Chair. Meeting continued from previous Board meeting May 17, 2016.

2. REVIEW OF MEETINGS WITH PARTIES

Overall, the meeting went well. A list of the Giant Mine Committees was reviewed. The Board determined that attendance as observers is important. These include the; Giant Mine Advisory Committee (GMAC); Giant Mine Working Group (GMWG); Communicating with Future Generations (CWFG); and the Giant Mine Advisory Council (GMAC).

Action item: GMOB to request GMWG, GMAC and CFG meeting minutes and Terms of Reference.

Action item: GMOB to request a Calendar of Events from Project Team.

Communicating with Future Generations (CFG) is planning a workshop September 2016, and organizers are hoping that Directors will attend.

3. REVIEW OF MEETINGS WITH THE PROJECT TEAM

The Board discussed the importance of clarity necessary for both the Board and the Project Team to define what information is needed at any given time and how to best provide it. It was suggested that either the Project Team contract an expert in this regard or that GMOB consider contracting this for the current Final Report format. The importance of a face to face facilitation session was discussed.

Action item: Board Chair to contact Ricky Hurst in Ottawa.

Action item: Board Chair to request the work plans template/table from GNWT for cross referencing purposes.

4. WORK PLAN DISCUSSION - MOVING FORWARD WORK PLAN

a) City of Yellowknife Water Intake

GMOB to be aware of the municipal water intake issue for the City of Yellowknife.

b) Table of Products and Events for 2016-17

The Board discussed the manner in which future plans would be reviewed.

c) Surface Design Engagement (SDE)

Surface Design Engagement (SDE) decision from the Project Team is scheduled for February 2017

d) **GMOB's Annual Report**

GMOB's Annual Report will tentatively go out in the spring, after the Project Team's Annual Report is reviewed.

Action item: The Chair to ask Project Team if GMOB is to be involved in the design of the Human Health Risk Assessment (HHRA).

Action item: A tracking sheet to be developed by administration for logged issues and concerns.

Action item: Administration will develop and maintain a full year calendar of meetings and events to be shared. This will also be incorporated into the website in the future.

Action Item: Administration will collect Annual Reports from the other environmental agencies to get a sense of their format for reference.

e) **RESEARCH**

a. **National Research Council (NRC)**

The National Research Council has an environmental division who looks for partnership funding. It was suggested that GMOB may want to look at NRC as a peer review partner.

b. **Dundee Sustainable Technologies**

The Board discussed the submission by Dundee Sustainable Technologies. Their proposal will be referred as an item for the State of Knowledge Report.

c. **Research Release of Arsenic Trioxide**

The Board discussed the protocol of receiving research proposals and signing off on the release of arsenic trioxide for research purposes. The Board agreed that protocols need to be established by the Project Team in this regard and then shared with the Board. Until a formal research strategy is in place, GMOB cannot comment on proposals or make any research recommendations.

Action item: Director Anthony Brown to follow up with NRC.

Action item: Director Tony Brown to draft a letter to the Project Team outlining the direction of the research program and the protocols for releasing of arsenic trioxide for research purposes.

Action item: Chair to request from the Project Team the "Freeze Optimization Study Update" and any additional work plans that are completed.

f) **GOVERNANCE MANUAL**

The Board discussed further actions on the Governance manual.

Action item: Chair and Administration to have the Governance Manual revised by NorthWays Consulting. The final draft of which will be reviewed by the Board.

g) **LOGO**

The Board acknowledged Erica Silzer for her work on the logo. It will now be used for all branding purposes.

h) **MEETING EVALUATIONS**

Administration updated the Board on how meeting evaluations are logged.

The Board received updates from the Chair, Executive Director, Administrator and Director Ginger Stones.

Action item: Chair and Administration will request internal audit reports from the Project Team.

i) **ADDITIONAL ITEMS**

The Executive Director will look into having the AGM moved to late October – early November 2016 and to have this combined with the semi-Annual meeting of the Parties.

ii) The Board recommended having monthly check ins to be no more than one hour. The Chair will coordinate this with the Executive Director.

j) **NEXT MEETING**

The date the date for the next meeting will be communicated when the monthly meeting schedule is completed.

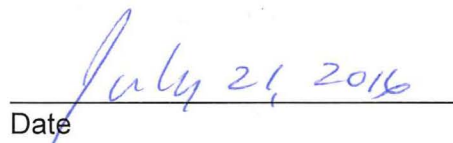
Motion: Moved: Director Tony Brown moved to adjourn the meeting.
Seconded: David Livingstone
Motion carried.

Meeting adjourned at 11:43 a.m.

Approved Minutes,



Dr. Kathy Racher
Chair
Giant Mine Oversight Body Society



Date

GIANT MINE OVERSIGHT BOARD

Motions; GMOB Meeting May 19, 2016

9. **Motion: Moved:** Tony Brown moved to adjourn the meeting.
Seconded: David Livingstone
Motion carried.

GIANT MINE OVERSIGHT BOARD

Action items; GMOB Meeting May 19, 2016

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11. **Action item:** Chair to request from the Project Team the "Freeze Optimization Study Update" and any additional work plans that are completed.
12. **Action item:** Chair and Administration to have the Governance Manual revised by NorthWays Consulting. The final draft of which will be reviewed by the Board.
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