

GIANT MINE OVERSIGHT BOARD MEETING

April 4, 2016, 9:00 a.m. (MT)

Independent Environmental Monitoring Agency Boardroom, 5006 Franklin Avenue

Call in details: 1-866-769-2211

In attendance:	Ken Hall, David Livingstone, Kathy Racher, Ben Nind (Executive Director), Letitia Pokiak (Secretariat)
Via teleconference:	Ginger Stones, Tony Brown
Regrets:	Stephan Gabos

Chair Kathy Racher called the meeting at 9:12 a.m. Quorum for the meeting was met.

1. WELCOME

2. REVIEW AND APPROVAL OF THE AGENDA

Motion: Moved: Ken Hall moved to approve the Agenda.
Seconded: David Livingstone
Motion carried.

3. APPROVAL OF MINUTES: MARCH 1-3, 2016

Two changes were noted for the Minutes.

Motion: Moved: David Livingstone moved to approve the Minutes, with revisions.
Seconded: Ken Hall
Motion carried.

4. CHAIR UPDATE

The Board Chair gave a brief administrative update.

5. EXECUTIVE DIRECTOR UPDATE

- a. Office set up:
 - I. The ED and Treasurer met with AANDC to review the schedule for the submission of final reports and the material needed for new-year funding.
 - II. Furniture, computers and supplies have all been ordered.
 - III. All banking matters and signing authorities have been taken care of.
- b. The Draft Administrative Manual is currently being reviewed by staff. The draft Governance Manual sits with the Chair.

Action item: Chair to send the draft Governance Policy to the Board. Comments due by Tuesday April 19, 2016.

- c. Staffing: Letitia Pokiak was welcomed as the Office Administrator. She began April 1, 2016 and will work out of the Environment Division ENR, GNWT until the GMOB office is set up.
- d. The application for the Northern Employee Benefits Services (NEBS) has been made and needs to be reviewed by NEBS before being accepted.

- e. North by North completed the technical needs assessment for the office and has ordered all equipment. Remote conference units have been ordered for out of community Directors.

6. LOGO

The Board reviewed the revised logos provided by Kellett Communications. The Board rejected the designs. The ED offered to ask for alternative designs from another designer. The Board agreed.

Action item: Executive Director to consult with another designer for logo options. Draft logos will be forwarded to the Board when they are ready and a final logo will be presented at the next meeting.

7. FINANCIAL UPDATE

- a. Treasurer's Report: The Treasurer and ED met with AANDC regarding reporting requirements and new year submission requirements. Surplus funds are reconciled after until the audit is complete. There is no option to rollover funds for the first/past year of operation. The rollover of funds will occur in subsequent years.

Action item: Treasurer and ED will check the status of the administration of the rollover with AANDC in three months' time.

- b. Auditor: ED signed with Crowe MacKay for auditing services for three years. The audit will begin in May. The final audit is to be submitted to GMOB by mid-July, 2016 to be signed off by the Board by July 29, 2016 for submission to AANDC.
- c. End of year Budget 2015-2016 was referred to during the ED update.
- d. Draft Budget 2016-2017: the Board reviewed the draft Budget 2016-2017 and made changes in allocations and budget notes.
 - l. The Board discussed the honoraria rate and agreed that it be revisited in two years. A question was raised about the ability of administration to pay Board Members honoraria to a Members company rather than to the individual.

Action item: ED will inquire into the payment of honoraria for Board Members and provide an answer to the Board as soon as possible.

Action item: Executive Director and/or Tony to clarify with the bookkeeper and/or the auditor on how the paid rent should show up in the budget.

Break at 10:45 a.m. Meeting resumed at 10:57 a.m.

The Board completed its review of the draft Budget 2016-2017.

Motion: Moved: David Livingstone moved that the 2016-2017 Budget be approved pending changes being made as per the Board's review by the Chair, Treasurer and ED.

Seconded: Tony Brown
Motion carried.

Action item: ED to see if the parking spot can be included with the rent, considering that the three year lease was paid up front.

8. YEAR END

- a. ED outlined AANDC reporting requirements for 2015-2016 and reviewed the draft Final Report. The ED had met with AANDC to review the draft report before bringing it to the Board. The Board reviewed the final report and suggested that community and committee meetings attended by individual Board members be added.

Action item: ED to add the required information to the final report.

The Board discussed the format for the GMOBS Annual Report. It was noted that the format of other independent monitoring agencies should be considered.

Motion: Moved: David Livingstone moved to approve the GMOB Final Report 2015-2016 pending the noted changes as per the Board's review.

Seconded: Ginger Stones

Motion carried.

- b. Work Plan 2016-2017: The Board reviewed the draft Work Plan 2016-2017. Changes were noted for the report name to be;
 - i) "Giant Mine Oversight Board"
 - ii) 'Board Members' to 'Directors'.
 - iii) Research workshop before the call for proposals.
 - iv) The bi-annual meeting in October could be paired with the proposed Research workshop.
 - v) Wording change for Giant Mine Remediation Project Team products (reports, plans, etc.)

Motion: Moved: Ken Hall moved to approve the GMOB Work Plan 2016-2017 pending the noted changes as per the Board's review.

Seconded: David Livingstone

Motion carried.

9. COMMUNICATIONS

- a. ED received Giant Mine Remediation Project Public Presentation PowerPoint presentation.
- b. Research Material received;
 - I. The Chair received correspondence from Natural Resources Canada (NRCAN) offering to set up a meeting to discuss research opportunities. The Board agreed that it's a great opportunity to pursue and suggested that the Chair and Tony Brown take the lead and meet with NRCAN, and report back to the Board. Chair will acknowledge the request with a letter.

Action item: Tony Brown to set up a call with NRCAN, to propose a meeting.

Action item: Chair to draft an email/letter to respond the NRCAN's proposal.

- II. David Livingstone received an email from Mike Palmer of CIMP, ENR; there is interest in working with the Board. The Board discussed this opportunity and suggested that more information be collected.
- III. ED updated the Board on the submission of a research proposal submitted by NANTEK/DGF after speaking with a contact in the community. The Board discussed the proposal and agreed that the protocols are premature for such proposals to be considered.
- IV. Tony Brown updated the Board on email correspondence to the Senior Advisor to the Giant Mine, GNWT advising them of the research direction of GMOB to be focused on the arsenic trioxide.

Action item: ED and Chair to arrange a meeting with AANDC and GNWT next week regarding future meetings with the Co-proponents, to discuss agenda items for upcoming meetings including the bi-annual meetings.

- V. Chair updated the Board of the request for the GMRP Work Plans. The request for the Work Plans would go in the week and that the information would be distributed by administration once received

Action item: Chair and ED to send out the work plans to the Directors for review once received.

10. REVIEW OF GMRP PROPOSED ANNUAL REPORT

The Board discussed the feedback on the format of the GMRP Team Draft Annual Report for 2014-2015. Ginger Stones is coordinating this review and discussed her review comments. The Directors agreed to review the report in the next few weeks.

Action item: Executive Director to ask the Project Team for an electronic copy of their annual report, and forward this to Tony.

Action item: Comments to GMRP Draft Annual Report are due by April 25, 2016.

11. AGENDA ITEMS FOR SEMI-ANNUAL FACE TO FACE MEETING, MAY 17-19, 2016

The Board discussed events and agenda for the next meeting. This included arrangements for the Open House, coordination of meetings with the Parties and Project Team. Discussion topics for the meetings would include regular business, offsite contamination issues, review planning and the ability to address expectations. It is suggested that the Board meet May 17, 2016 and to arrange the meetings with the Parties and Project Team May 18 and 19.

Action item: Executive Director to draft a letter of invitation to the Parties and Project Team.

Action item: Executive Director and Chair to draft a paragraph about messaging for the next meeting.

The Board also discussed how the Project Team had asked for comments on the structure for their Final Report for some time in May. An invitation will be sent to the Project Team to meet about this.

Action item: Executive Director to make arrangements for a meeting to take place regarding the structure of the Final Report 2015-2016 by the Project Team.

12. OTHER BUSINESS

The Board considered a map of sediment information in the Back Bay region. Questions were raised about arsenic in sediments around N'Dilo. It was noted that there are sampling points all over the Yellowknife area. It was recommended that these documents will be important for future reference for the Board to consider.

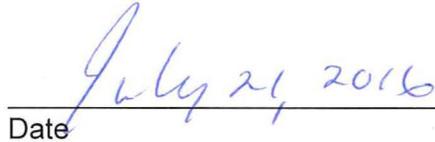
Motion: Moved: Ken Hall moved to adjourn the meeting.
Seconded: David Livingstone
Motion carried.

Meeting adjourned at 12:21 p.m.

Approved Minutes,



Dr. Kathy Racher
Chair
Giant Mine Oversight Body Society



Date

GIANT MINE OVERSIGHT BODY SOCIETY

List of Motions: GMOBS Board Meeting April 4, 2016

1. APPROVAL OF AGENDA; April 4, 2016

Motion

Moved: Ken Hall moved that the Minutes of January 28, 2016 be approved.

Seconded: David Livingstone

Motion carried.

2. APPROVAL OF MEETING MINUTES; March 1-3, 2016

Motion

Moved: David Livingstone moved that the Minutes of January 28, 2016 be approved.

Seconded: Ken Hall

Motion carried.

3. APPROVAL OF THE 2016-2017 BUDGET

Motion

Moved: David Livingstone moved that the 2016-2017 Budget be approved pending changes being made as per the Board's review by the Chair, Treasurer and ED.

Seconded: Tony Brown

Motion carried.

4. APPROVAL OF GMOB 2015-2016 FINAL REPORT

Motion

Moved: David Livingstone moved to approve the GMOB Final Report 2015-2016 pending the noted changes as per the Board's review.

Seconded: Ginger Stones

Motion carried.

5. APPROVAL OF GMOB 2016-2017 WORK PLAN

Motion

Moved: Ken Hall moved to approve the GMOB Work Plan 2016-2017 pending the noted changes as per the Board's review.

Seconded: David Livingstone

Motion carried.

6. ADJOURNMENT

Motion

Moved: Ken Hall moved to adjourn the meeting.

Seconded: David Livingstone

Motion carried.

GIANT MINE OVERSIGHT BODY SOCIETY

Action items, GMOBS Board Meeting April 4, 2016

1. **Action item:** Chair to send the draft Governance Policy to the Board. Comments due by Tuesday April 19, 2016.
2. **Action item:** Executive Director to consult with another designer for logo options. Draft logos will be forwarded to the Board when they are ready and a final logo will be presented at the next meeting.
3. **Action item:** Treasurer and ED will check the status of the administration of the rollover with AANDC in three months' time.
4. **Action item:** ED will inquire into the payment of honoraria for Board Members and provide an answer to the Board as soon as possible.
5. **Action item:** Executive Director and/or Tony to clarify with the bookkeeper and/or the auditor on how the paid rent should show up in the budget.
6. **Action item:** ED to see if the parking spot can be included with the rent, considering that the three year lease was paid up front.
7. **Action item:** ED to add the required information to the final report.
8. **Action item:** Tony Brown to set up a call with NRCAN, to propose a meeting.
9. **Action item:** Chair to draft an email/letter to respond the NRCAN's proposal.
10. **Action item:** ED and Chair to arrange a meeting with AANDC and GNWT next week regarding future meetings with the Co-proponents, to discuss agenda items for upcoming meetings including the bi-annual meetings.
11. **Action item:** Chair and ED to send out the work plans to the Directors for review once received.
12. **Action item:** Executive Director to ask the Project Team for an electronic copy of their annual report, and forward this to Tony.
13. **Action item:** Comments to GMRP Draft Annual Report are due by April 25, 2016.
14. **Action item:** Executive Director to draft a letter of invitation to the Parties and Project Team.
15. **Action item:** Executive Director and Chair to draft a paragraph about messaging for the next meeting.
16. **Action item:** Executive Director to make arrangements for a meeting to take place regarding the structure of the Final Report 2015-2016 by the Project Team.

